

Charlotte Senior Center Board Meeting Tuesday, August 2nd

Present: Sukey Condict, Wally Gates, Dorrice Hammer, Susan Hyde, Beth Merritt, Lane Morrison, Gary Pittman, Louise McCarren, Ron Ulman, Lori York

The minutes for July 5th were approved as amended.

Board President:

Term limits and Board membership: Lane will convene the Personnel Committee to discuss and make a proposal concerning Board membership and term limits.

Director Senior Center

- Sandwich Boards Signage: Lori will order the A-Frame Letter Board
- Participation Mural for foyer “40 x 2030”: created with a Library grant. People are invited to reflect on the State’s plan for a 40% reduction of greenhouse gases by 2030. and tell how they think this will affect our community.
- Cooling Center – this Thursday hours are 9:00am to 7:00pm as there will be coverage for the Thursday Blood Drive
- Lori will be on vacation August 22nd-26th. Asking Board members to sign up to be available to Kerrie and the host and also to cover as hosts
- Risks and Liability issues: A Loss Control expert from the Leagues of Cities and Towns reviewed our liability and suggested:
 - Training is not required for hiking, kayaking, or snowshoeing – activities which involve a volunteer coordinating an activity versus instructing
 - Provide first aid training and supplies as needed
 - Volunteers should sign a Volunteer Service Agreement (sample provided)
 - Instructors should provide most recent certification when signing new contract
 - Instructors and staff should have CPR training
 - Lori will look at the three tiers of staff, instructors, volunteers to determine what amount of training/background checks/etc is needed at each level
 - Currently staff is working on completing and recording the Risk and Liability Participation Forms from SC participants
- Proposal for CPR Training by Chris Davis and staff: either full CPR training or “Hands Only” depending on needs
- Database update and Brian’s proposal:

- Three databases were evaluated: Rec department's database, MySeniorCenter.com and a proposal from Brian Bock. Brian's proposal was the one recommended.
- Overview of Bock's proposal was provided to Board. Staff is recommending the 2nd payment option titled "Product offering"
- Lori will ask Brian to submit a contract for our review
- The Board plus Louise McCarren and Dean Bloch will meet to discuss and review the proposal and contract
- A motion will be presented then to accept the proposal.
- Parking
 - There are currently 9 handicapped and 14 regular spaces (not counting the circle). More parking is desperately needed as FD is planning on using their spaces more frequently.
 - Short-term: We need to assess current lot for any expansion possibilities and evaluate number of handicapped spaces
 - Long-term: need to research options for presentation to Select Board. Lane and Louise will investigate possible locations
- Steel double doors Great Room warped – Gary Pittman will investigate
- Extra pieces of flooring will be stored in attic

New business

- Interior SC decorating, rug complete – Beth made appointment with Tina's for window treatments

Old business

- Fund Raising plan for 2022
 - Lane will compete letter; Beth has ordered envelopes and notecards
 - August 11 at 1:00 stuff envelopes
- Steps to porch to be upgraded – approved by Selectboard as a budget item quoted at \$2,800. Contractor Mark Whitcomb. Gary to schedule

Next regular meeting – September 6, 2022 at 9:45