

Charlotte Senior Center Board Meeting

Tuesday, September 6
Revised October 2, 2022

Present: Wally Gates, Dorrice Hammer, Carl Herzog, Beth Merritt, Lane Morrison, Gary Pittman, Kerrie Pughe, Louise McCarren, Ron Ulmer, Roberta Whitmore, Lori York

The minutes for the August 2 and Database Review meetings were approved as amended.

Board President: Lane Morrison welcomed the board.

Treasurer's Report:

Carl: The tech line for FY 2024 is a single line, not two like the library. We will probably need a draft for the budget in October.

Director Senior Center

- Database contract is with the town. The Friends will pay the first year.
- Garnet Health Care clinics have been cancelled. Because of the new booster, sites will need to be centralized in places like University Mall. New booster arrives September 7
- Blood drive is scheduled for October 6.
- Will Rapp presentation is scheduled for September 21.
- We will have a booth at the Shelburne Farmers' Market September 24, 9 a.m. to 1 p.m. Volunteers are needed. Rotary will put up the booth which we will share with the library. Lane volunteered to be there.
- Dean Bloch and Brian Bock are still working on a contract.
- The goal is to send out to all in the database a request for confirmation of their information. Updating has been carried out by Kerrie, checking out who has not yet filled out the information form.
- We need to train host volunteers how to use the software.
- 190 have filled out the Release of Liability form. Ron is involved in signing up participants for the Birding Trip.
- Instructors resumés are needed on file and volunteer liability form.
- Bone Builders – Marjorie Rutherford will finish Strength Maintenance September 17. Danielle Schwer begins Bone Builders October 7. We must have two trained instructors. Strength Maintenance goes from 11:30 to 12:30. Bone Builders will go back to the original time of 11:00 – 12:00.
- The double doors in the great room are warped. We may need new doors.
- The railing for the porch steps is still needed. Gary will handle it.

Director's Assistant:

- Age Well meals will continue for now. We now give out about 90 meals.
- New volunteers are showing up. We have 3 new ones.
- Volunteer dinner may possibly begin again.
- Kerrie's schedule is 15 hours/week. She works 3 days/week, Monday and Thursday for sure. Her time, however, is flexible, whenever she is most needed. Her hours are 9 a.m. – 2 p.m. or 11 a.m. – 4 p.m.

New Business:

- We are looking at room-darkening shades only. Curtains will go in café and great room. We are working with Chris from Tina's. No final quote as yet.
- The H.R. Committee discussed how to structure term limits. The plan is to have 2 board members retire the first year. Wally Gates and Roberta Whitmore have volunteered to be the first retirees. Then have 2 more retire the following year. Five-year terms. We need rotation on the board.
- New steps to concrete porch are complete.
- Annual Meeting will take place on October 28 at 1 p.m.

Next regular meeting – October 4, 2022 at 9:45.