

Charlotte Senior Center Board Meeting Minutes

Wednesday, March 4, 2026

Location: Charlotte Senior Center

Attendance: Lane Morrison (Chair), Polly Price, Ron Ulmer, Brandon Tieso, Magdalena Naylor, Susan Hyde, Carl Herzog

Absent: Loretta McManus

Staff: Lori York

1. Call to Order & Minutes

Meeting called to order at 1:00 PM. February minutes approved with amendment: the snow day monitoring protocol was corrected to reflect Susan Hyde (not Ron Ulmer) as the designated board contact.

2. Town Meeting Report

Lane Morrison reported on the February 28 Town Meeting:

- Fire & Rescue budget: 28% increase approved.
 - All land use regulations passed unopposed.
 - A motion passed to move budget items to Australian ballot in future years; public issues will continue to be addressed at Town Meeting.
 - A non-binding motion passed directing the Selectboard to research charter provisions for a hybrid meeting model. Lane provided relevant charter language to the Selectboard. The process, if approved on an Australian ballot, would proceed through the state legislature for ratification.
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3. Treasurer's Report

Carl Herzog reported:

- Annual Fund donations: approximately \$25,000 — a record high for the center.
 - Shelburne Social Services grant has been awarded; check not yet received. To be recorded in FY27.
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4. Director's Report

Lori York reported:

- Budget is on track. Snow plowing will exceed budget this fiscal year; FY27 budget has been set at \$4,000 for plowing.
- Telecommunications and technology line items are near budget; no material concerns anticipated.

- Rental income: \$4,200 received year to date against a \$2,000 budget.
 - Bone Builders: Now offered five days per week, free of charge, through United Way funding and volunteer instructors.
 - Newsletter: Subscriber count has crossed 1,000.
 - MySeniorCenter wallet: Payment glitch remains unresolved. MySeniorCenter support is actively working on a fix.
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5. Subcommittee & Community

- **Rebranding subcommittee:** Second meeting was cancelled due to scheduling conflicts. Lori will circulate a new Doodle poll. SWOT analysis is planned for the next meeting.
 - **"Join or Die" film:** Collaboration with the Charlotte Grange and Charlotte Library. Screening: Thursday, March 26, 7:00 PM. Venue to be confirmed (library or Senior Center). Board members encouraged to attend.
 - **Grange:** *The Grange's second floor has been rendered uninhabitable due to ceiling damage. Action: Lori to reach out to the Grange regarding space needs or other support the Senior Center might offer.*
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6. Facilities

- **Septic:** *The town has contracted with Simon Waste Systems for quarterly filter cleaning of all town septic systems. Pumping schedule was not addressed in the contract. Action: Lane to follow up with P&P regarding the last pump-out date and schedule.*
 - **Roof / MOA:** *The Memorandum of Agreement was sent to the town's legal counsel today. Action: Lane to request that the Friends manage contractor selection for the roof project — obtaining bids, selecting a contractor, and presenting to the town for approval.*
 - **Solar:** To be deferred until roof replacement is complete. Standing seam metal roof is better suited for panel installation and avoids roof penetrations.
 - **Kitchen:** *The kitchen requires a thorough deep cleaning beyond the scope of the regular cleaning contract. Action: Lori to arrange a comprehensive deep cleaning with the cleaning contractor, covering the stove, floor, and surrounding surfaces. Cost to be funded from the maintenance budget.*
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7. Board Membership

Susan Hyde announced she will step down from the board at the October annual meeting. The board discussed succession and recruitment:

- The men's breakfast was identified as a strong pipeline for potential candidates.
- *Action: Thyleen to generate a participant list (ages 55–70) with contact information for board outreach.*
- *Action: Thyleen to prepare a participant demographics report including age distribution and zip code data to support the rebranding process.*

8. Adjournment

Meeting adjourned at 2:07 PM. Next meeting: April 2026.

Respectfully Submitted,

Brandon Tieso

Recording Secretary