

Friends of the Walter Irish Senior Community Center Board of Directors – Meeting Minutes Tuesday, April 8, 2026 | Charlotte Senior Center

Attendance

- **Board Members Present:** Lane Morrison (Chair), Brandon Tieso (Recording Secretary), Loretta McManus, Magdalena Naylor (Corresponding Secretary), Ron Ulmer, Susan Hyde
- **Absent:** Carl Herzog (Treasurer)
- **Staff:** Lori York (Director) Thyleen Tenney (Absent)
- **Liaison:** Natalie Kanner (Selectboard)

1. Call to Order, Introductions, and Approval of Minutes The meeting was called to order. Natalie Kanner was welcomed as the new Selectboard liaison. The minutes of the March 4, 2026, meeting were approved by a board vote.

2. Memorial Notes The board acknowledged the recent passing of former board members Gary Pittman and Suki. The board agreed to place a commemorative plaque on the handmade desk donated by Mr. Pittman's family.

3. Facilities

- **Roof Replacement:** The board discussed the urgent need to replace the building's original roof. The estimated total cost is \$125,000–\$135,000. The Town has approximately \$85,000 in reserves for this project, and the Friends will cover the remaining balance. The Town will initiate the formal bid process.
- **Kitchen Kick Plate:** Ron Ulmer and Lane Morrison are reviewing repair and replacement options for the kitchen and cafe island kick plates and will proceed with the best approach.

4. Treasurer's Report In the Treasurer's absence, Lori York provided a budget update. Both expenses and revenue are tracking near the approved FY26 budget targets.

5. Director's Report Lori York provided updates on the following operational items:

- Ongoing testing of the Square credit card payment integration with MySeniorCenter.
- The need to source a new graphic designer for the center's monthly newsletter layout.
- Upcoming community partnerships and events, including an Earth Day presentation and a Chase Bank financial seminar.
- The completion of a professional kitchen deep clean.
- Staff coverage arrangements for the Director's upcoming absences in mid-to-late April.

6. Future Identity / Rebranding Subcommittee Brandon Tieso and Loretta McManus reported that the subcommittee recently conducted a SWOT analysis. The group remains focused on its mandate and anticipates delivering a formal name change recommendation to the full board by June or July 2026.

7. Board Succession & Candidate Pipeline The board discussed the need for intentional succession planning and recruiting candidates based on specific organizational skill gaps. A framework outlining desired candidate attributes will be circulated for discussion at the May meeting.

8. Volunteer Appreciation Event The board discussed planning the annual volunteer appreciation event and will explore catering availability before finalizing a date for the May newsletter.

9. Gardens & Volunteer Sustainability The board discussed volunteer transition and succession planning for the center's garden maintenance to ensure long-term operational sustainability.

10. Adjournment A motion to adjourn was made, seconded, and approved. The meeting adjourned at 2:07 PM.

Action Items Summary

- **Magdalena Naylor:** Send a sympathy card to Gary Pittman's family on behalf of the board.
- **Town Administrator/Selectboard:** Initiate roof bid solicitation (Lane Morrison and Ron Ulmer to serve as board contacts).
- **Brandon Tieso:** Distribute the subcommittee's SWOT analysis summary to the full board.
- **Lane Morrison:** Circulate the board candidate attributes document and add succession planning to the May agenda.
- **Lane Morrison:** Check catering availability with Bill Fraser Harris for the volunteer appreciation event.

Respectfully submitted,

Brandon Tieso Recording Secretary, Friends of the Walter Irish Senior Community Center

Approved: _____ Date: _____