

BOARD OF DIRECTORS MEETING MINUTES

Wednesday, August 5, 2026 | Charlotte Senior Center

Attendance. Board members present: Lane Morrison (Chair), Brandon Tieso (Recording Secretary), Polly Price, Susan Hyde, and Ron Ulmer. Staff: Lori York (Director). Selectboard liaison: Natalie Kanner.

1. Approval of Minutes

The July 1 minutes were approved by voice vote, as corrected to remove Ron Ulmer from attendance. Brandon will circulate the revision.

2. Name and Branding

Lori will announce the Charlotte Adult Community Center name August 6; a Selectboard update is scheduled for August 24. Lane will seek logo options and a quote from Dave Speidel. The Friends' legal name will remain unchanged.

3. Assistant Director

Lori will refine salary and benefit estimates for the proposed full-time position. Selectboard consideration was moved to September 14 so she can attend. If supported, the position would be included in the FY28 operating budget.

4. Facilities

Roof work is expected to begin September 1; the Board will monitor costs above the Town's contribution, to be covered by Friends. Heat-pump installation remains underway, with existing heating retained. Tree pruning is scheduled for August 18.

Follow-up. Lane will consult Road Commissioner Junior Lewis on repaving and additional parking. The Board agreed that Ron should arrange Clearwater Filtration service. An incident report is to be completed for a participant's fall. No Treasurer's report was presented.

5. Director Report

Staff will recruit and train host-desk volunteers for September. Lori is pursuing a creative aging grant with Francesca Arnoldy. The activity display awaits installation; the Rotary peace pole is planned for September. Lori returns from leave September 1.

6. Fundraising and Board Recruitment

The annual appeal is planned for September or October, allowing time for the new logo. Susan and Brandon will update and deduplicate mailing lists; donor acknowledgment coverage remains to be arranged.

Prospective Board members will be invited to the September 2 meeting. Brandon will prepare talking points; members will coordinate invitations. Members discussed succession and supported adding Board biographies and photographs to the website.

7. Adjournment

The meeting adjourned following a motion and second. The next meeting was scheduled for September 2, 2026.

Respectfully submitted, Brandon Tieso, Recording Secretary